

LANDER VALLEY FARMERS MARKET RULES

Saturdays, June 2 – October 13, 2018

9:00 to 11:30 a.m.

GENERAL MARKET INFORMATION

- Market stalls are 10 x 10.
- **PLEASE let us know if you will attend the market the Wednesday before** to help with market planning and advertising. We will try to send all attending vendors a map of the market with assigned vendor locations by the Friday before each market to make Market day set up easier
- **Vendors must arrive and check in with the market manager by 8:30 a.m.** Vendors will forfeit any reserved space if they haven't arrived by 8:30 a.m.
- There will be no sales allowed before the market opens at 9:00 a.m.
- Tents are highly recommended due to sun, wind, heat, or rain. Be prepared for variable weather. A 40 lb. **per leg** anchor system (water bags, etc.) is required to hold down tents in the event of high winds. Umbrellas are not recommended as they are dangerous in windy weather and could potentially injure a customer or vendor.
- Vendor acceptance is finalized by the market manager(s). Your acceptance into the market is not guaranteed as we are working to create a well-rounded and well-balanced locally-sourced market
- The LVFM maintains a 70:30 food:non-food ratio. Non-food vendors must communicate with market managers prior to the market to given a spot. A spot is not guaranteed.
- Vendors are required to clean up their booth area before leaving.
- Vendors are required to stay for the entire market, even if they have sold out of product.
- To make a good experience for your customers, please be mindful of your kids' and dogs' behavior.

VENDOR REQUIREMENTS

- Vendors under 16 years old must be accompanied by a parent/guardian.
- Vendor agrees to sell only those "local" items that are homegrown, handmade, or homemade at the LVFM. Market. Managers reserve the right to approve items for sale at LVFM. If at any time during the market we find products unacceptable, you will be asked to remove these items from public sale. Please see reverse side for information on items that are permitted for sale at LVFM under the Wyoming Food Freedom Act.
- Vendors selling home-prepared foods are required to have signage stating their products are produced in an unlicensed, uninspected home kitchen and are being sold under the Wyoming Food Freedom Act.
- Prices for products must be displayed either on a board or on the products themselves.
- Vendors must comply with all applicable laws, ordinances and regulations of the State of Wyoming and Fremont County. Sales tax ordinances apply.

THINGS TO KNOW ABOUT SELLING IN WYOMING

- Items sold by weight must use a Wyoming certified scale. Scales are certified and licensed by the Technical Services Division of the Wyoming Department of Agriculture. This can be avoided by selling produce and food products by the piece, bunch or bag.
- Vendors offering food samples must have a hand wash station to wash their hands and a trash can available.
- To resell agricultural products from other producers or businesses, vendors must have a food distributor's license or an acting agent agreement when selling meat products.. Contact your local Consumer Health Services employee for details. For info on a food distributor's license see <http://wyagric.state.wy.us/divisions/chs/contacts>
- Vendors cannot package food made in accordance with the Food Freedom Act for immediate consumption. Items obtained in accordance with state and federal regulations can be sold for immediate consumption with a temporary food permit. Example: You can sell bottled lemonade but not lemonade in a cup.

- All hot prepared foods must be held at or above 140°F . All perishable items such as meat and dairy must be held below 41°F. All coolers and food warmers are subject to inspection.

Items permitted for sale at the LVFM *(in accordance with the Wyoming Food Freedom Act):*

- Homemade baked goods, such as breads, rolls, cakes, cookies, pies, etc.
- Home prepared canned goods, such as jams, jellies (including low sugar), salsas, pickles, etc.
- Sauerkraut, vinegar, and other fermented foods
- Raw honey
- Home processed domestic rabbit, fish (except catfish), poultry, and poultry products are allowed for sale at the market. These items must follow the USDA guidelines for poultry processing and comply with Wyoming labeling and temperature requirements.
- All other meat such as lamb, beef, goat, pork, etc., must come from a state or federally inspected facility and comply with Wyoming labeling. These products must be held below 41°F.
- All foods containing meat must follow Wyoming Food Freedom Act regulations. For example: breakfast burritos containing home grown and processed chicken are permitted, but pork or beef burritos are not allowed unless the burrito is made in a commercial kitchen. All hot prepared foods must be held at or above 140°F and are subject to inspection by the market manager.
- Egg sales must comply with Wyoming labeling and temperature requirements.
- Raw milk and dairy products (such as homemade cheese and yogurt) are allowed for sale. These products must be held below 41°F and are subject to inspection by the market manager
- Nursery stock and seeds are allowed for sale at the market but vendors are required to hold a Nursery Stock or Seed Dealer license. Licenses are available from the Technical Services Division of the Wyoming Department of Agriculture. Nursery stock includes any potted plant, shrub, tree and/or herb to be grown for human consumption, ornamentals, landscaping or windbreaks. Does not include cut flowers or harvested fruit and vegetables.

Items NOT permitted for sale at the LVFM:

- All wild game or wild fish
- Home processed wild game, beef, pork, lamb, or goat Jerky
- Any other meat that has not come from a state or federally inspected facility.
- Any pre-made food products with meat other than domestically raised poultry, rabbit, or fish (except catfish).
- Any pre-made food for immediate consumption without proper licensing

Happy customers come back, and spend money!

LANDER VALLEY FARMERS MARKET APPLICATION

June 2 – October 6, 2018

By signing this, I have read and understand the attached information and agree to the following:

- I understand and will comply with all vendor requirements. If I do not comply, I understand that I will receive 1 warning, 2nd offense results in being banned from the market for the season.
- I understand that it is my responsibility to understand and comply with all applicable laws, ordinances and regulations of the State of Wyoming and Fremont County
- I will openly and honestly answer questions about my products to market managers, department of health officials, and customers.
- I agree to sell only those items that are homegrown, handmade, or homemade at the LVFM.
- When selling home-processed products, I will inform customers that their products are not produced in a licensed facility or inspected by the state of Wyoming.
- When selling highly perishable products such as meat, poultry, eggs, raw milk, cheese, or other home-processed foods, I will follow food safety and handling guidelines. I understand that the market managers have the right to temp coolers to ensure perishable items are being held at proper temperatures.
- I understand that I am responsible for reporting income/paying taxes to the appropriate authorities.
- I understand that I am participating at the LVFM at my own risk. Neither the LVFM, nor the City of Lander will be held liable or responsible for any accident or illness resulting from my products or my booth.
- I understand that I will be guaranteed an assigned space only when paying for the season. Spaces will be held until 30 minutes before the start of the market (8:30 am) without prior communication.
- I understand that market management reserves the right to refuse a booth space to anyone.

Printed Name _____

Signature _____ **Date** _____

2018 Fee Schedule. Please select one of the below options

1. **Early bird special:** Reserve a 10 x 10 stall for the entire season **on or before June 2nd** at a discounted rate! \$160 (\$8 per market). _____

Price includes:

- a. A guaranteed spot each week
- b. A vendor highlight in our upcoming cookbook

2. **Pay in advance:** Reserve a 10 x 10 stall for the rest of the season at anytime **before Aug 1st** for \$9 per market. _____

This is a great option for vendors who can't commit to the whole market but still want a guaranteed location later in the season. This option is subject to location availability. Price includes:

- a. A guaranteed spot each week

3. **Pay as you go:** \$10 per market. _____

Please email us at landervalleyfarmersmarket@gmail.com what you will be selling at the market by the Wednesday before for so we can include you in our vendor map and can advertise your products.

- Spots will be filled in order of arrival, we cannot guarantee you the same spot each week unless you pay for the season
- The market area is limited. You may be required to sell away from your vehicle. We cannot guarantee you a spot without prior communication. Non-food vendors are limited to 30% of vendor attendance and are subject to approval by the market managers

Name _____

Vendor/Business Name _____

Address _____

Email/Website _____

Contact phone _____

Items to be Sold _____

Early Bird and Pay in Advance Vendors

Please write your top 3 market locations. We will do our best to give you your top choice. Location priority is given to returning vendors: **1st** _____ **2nd** _____ **3rd** _____

To help with planning please select all of the dates you **plan to attend** the LVFM. If your availability changes let us know a week ahead of time to reduce conflict.

June 2	June 9	June 16	June 23	June 30	July 7	July 14	July 21
July 28	Aug 4	Aug 11	Aug 18	Aug 25	Sept 1	Sept 8	Sept 15
Sept 22	Sept 29	Oct 6	Oct 13				